



14015 62nd Avenue NW Gig Harbor, WA 98332
 253 530.1000 253 530.1010 fax www.psd401.net

January 18, 2022

**Re: 1.14.2022 Public Records Request
 McKee3**

Dear Matt McKee

In your email dated 01.14.2022, you requested the following items:

All communications including other "writings" as defined by RCW 42.56.010 including text messages from school board directors West, Wimberley, Glover, Krishnadasan, and Olson, and from superintendent Bahr containing the words "Jennifer" and/or "Butler" from May 1, 2021 to December 11, 2021

The district has interpreted this to mean providing you any and all emails and text messages to and from the named individuals retained by Peninsula SD from 5.1.2021 to 12.11.2021 that contains the key word Jennifer, Butler or Jennifer Butler.

The screenshot shows the Message Archiver search interface. The search criteria are as follows:

Field	Operator	Value	Grouping
All	From/Owner	contains Bahrk@psd401.net	OR
All	From/Owner	contains westc@psd401.net	
All	From/Owner	contains wimberley@psd401.net	OR
All	From/Owner	contains glover@psd401.net	
All	From/Owner	contains krishnadasand@psd401.net	OR
All	From/Owner	contains olson@psd401.net	
All	Date	before 2021-12-12 00:00:00 -0800	AND
All	Date	after 2021-04-30 00:00:00 -0800	
All	Body	contains Jennifer	AND

The screenshot shows the Message Archiver search interface with updated search criteria:

Field	Operator	Value	Grouping
All	From/Owner	contains Bahrk@psd401.net	OR
All	From/Owner	contains westc@psd401.net	
All	From/Owner	contains wimberley@psd401.net	OR
All	From/Owner	contains glover@psd401.net	
All	From/Owner	contains krishnadasand@psd401.net	OR
All	From/Owner	contains olson@psd401.net	
All	Date	before 2021-12-12 00:00:00 -0800	AND
All	Date	after 2021-04-30 00:00:00 -0800	
All	Body	contains Butler	AND

The screenshot shows the 'Archive Search' configuration in Barracuda Message Archiver. The search criteria are as follows:

Field	Operator	Value	Logic
All	From/Owner	contains Bahrk@psd401.net	OR
All	From/Owner	contains westc@psd401.net	OR
All	From/Owner	contains wimberleyn@psd401.net	OR
All	From/Owner	contains gloverl@psd401.net	OR
All	From/Owner	contains krishnadasand@psd401.net	OR
All	From/Owner	contains olsond@psd401.net	AND
All	Date	before 2021-12-12 00:00:00 -0800	AND
All	Date	after 2021-04-30 00:00:00 -0800	AND
All	Body	contains Jennifer Butler	

The requested search produced a total of 243 probable documents that will need to be reviewed. Pursuant to RCW 42.56.520, the Peninsula School District is providing you with notice that it needs additional time to complete your request. The additional time is necessary to locate and assemble the materials requested and to determine whether any of the documents are exempt from disclosure or require redaction.

We will strive to provide any relevant items to you by or before March 8, 2022.

Sincerely,

*Sara Hoover
 Peninsula School District
 Risk and Compliance Manager*